CITY OF WOONSOCKET
EDUCATION DEPARTMENT

INVITATION TO BID

BID #17-18 Acoustical Ceiling Replacement
Woonsocket High School – Lobby and Cafeteria

Sealed bids for furnishing the Woonsocket Education Department with proposals for Acoustical Ceiling Replacement at the Woonsocket High School will be received in the BUSINESS OFFICE, McFee Administration Building, 108 High Street, Woonsocket, RI 02895, until **11:30 AM on Friday, September 23, 2016,** at which time they will be opened publicly.

Specifications as attached.

A **mandatory pre-bid will be held on 9/19/16 at 1:00 PM** at the Woonsocket High School, 777 Cass Avenue, Woonsocket, RI.

The School Committee reserves the right to accept or reject without prejudice, any or all proposals or to waive any irregularities therein, or to accept the bid deemed to be in the best interest of the City of Woonsocket.

Bids are to be placed in sealed envelopes and clearly marked: "**BID #17-18 Acoustical Ceiling Replacement Woonsocket High School** " and addressed to the BUSINESS OFFICE.

No bid will be accepted after date and time specified.

WOONSOCKET SCHOOL COMMITTEE
Soren Seale
Chairman

Bid #17-18 Acoustical Ceiling Replacement

Woonsocket High School – Lobby and Cafeteria

Scope of Work

- Remove and dispose of existing ceilings
- Install new 2'x4' x 5/8" ceiling tiles
- Labor to install grid and tile and clean up
- Dumpster to be provided by vendor
- Details to be discussed at mandatory pre bid on 9/19 at 1:00 PM - WHS

#17-18 Acoustical Ceiling Replacement
Woonsocket High School

TERMS AND CONDITIONS

A. Bids will not be considered if prices are not firm and irrevocable.

B. The prices quoted and conditions stated on this bid will be firm and final. Any correspondence or notations accompanying this bid, changing any prices or items, may subject the bid to being rejected at the sole discretion of the School Committee.

C. Bid items and prices quoted, as alternates must be accompanied by a detailed description of such items and how it meets or exceeds the specifications of the product requested. Where a brand name or model number may be specified, it is to be used as a benchmark or standard. Equivalents will be considered. Bids must be submitted on forms supplied by the School Committee.

D. Following the opening of bids, this bid cannot be withdrawn within sixty (60) calendar days from the acceptance thereof.

E. All costs of delivery must be included in the bid quotation. The School Committee reserves the right to increase or decrease the quantities ordered, at the unit prices quoted, upon the evaluation of all bid proposals.

F. When applicable, the bidders' attention is directed to the fact that all applicable state laws, municipal ordinances, rules and regulations and lawful orders of all public authorities having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss - including wages of the crafts doing the work - shall prevail; and they will be deemed to be included in the contract, the same as though herein written out in full.

G. Term discounts will be taken into consideration when awarding contracts. The award of any and all bids is subject to available funding.

H. The School Committee reserves the right to accept or reject, without prejudice, any or all proposals or to waive any irregularities therein, or to accept the bid deemed to be in the best interest of the City of Woonsocket.

I. In awarding the contract, the School Committee will consider all aspects including, but not limited to quality, availability of product, references and cost.

J. It is the vendor's responsibility to see that his proposal is delivered within the time and at the place prescribed. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to any officer or person at the Woonsocket Education Department for the premature opening of a proposal not properly addressed and identified as a bid.

K. Any proposal received after the time and date specified shall not be considered, by messenger or by mail; even if it is determined by the Woonsocket Education Department that such non-arrival before the time set for opening was due solely to delay in the mails for which the vendor is not responsible.

L. Telephonic, telegraphic or oral proposals, amendments or withdrawals will not be accepted.

M. Proposals may be withdrawn personally or by written request at any time prior to the time specified for the opening. Negligence on the part of the vendor in preparing the proposal confers no right of withdrawal or modification of his proposal after such proposal has been opened.

N. The Woonsocket Education Department is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Paragraph I as amended. The Woonsocket Education Department is exempt from payment of Federal Excise Taxes. The prices bid must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful bidder.

O. All questions regarding bid specifications shall be directed in writing or email five (5) days prior to the opening of bids, submitted to the Business Office or BPaquin@woonsocketschools.com.

P. The Woonsocket Education Department reserves the right to award a contract by item or in total.

Q. Where a specified brand or model # is asked for, it is to be viewed as a benchmark or standard, a substitute may be deemed equivalent at the discretion of the Business Manager.

BID FORM

BID #17-18 Acoustical Ceiling Replacement
Woonsocket High School

TERMS & CONDITIONS

I have read and agree to the terms and conditions contained within this specification.

_____ TERMS	_____ COMPANY NAME
_____ DELIVERY	BY_____ SIGNATURE
TOTAL BID AMOUNT:	_____
_____ DATE	_____ COMPANY NAME
_____ SIGNATURE	_____ ADDRESS
_____ CONTACT PERSON (please print)	_____ CITY, STATE, ZIP CODE
_____ EMAIL ADDRESS	_____ TELEPHONE NUMBER
_____ FAX NUMBER	