



CITY OF WOONSOCKET, RHODE ISLAND

INVITATION TO BID FOR:

"HIGH-VISIBILITY PARKA" - BID# 5765

for the Woonsocket Fire Department

Specifications are available at the Finance Department, **Office of Purchasing**, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island 02895.

Sealed bids will be received by the City of Woonsocket in the Finance Department, Office of Purchasing, City Hall, 169 Main Street, Woonsocket, Rhode Island until **2:00 P.M., Wednesday, December 21, 2016,** and then publicly opened and read aloud by the Finance Director in the **Office of Purchasing**, City Hall, 169 Main Street, Woonsocket, Rhode Island at **2:00 P.M.**

EACH BID SHOULD BE CLEARLY MARKED ON THE OUTSIDE OF THE ENVELOPE "HIGH-VISIBILITY PARKA" Bids must be submitted in duplicate form.

Individuals requesting interpreter services for the hearing impaired should call the Finance Director at 401-762-6400 seventy-two (72) hours in advance of the bid opening.

The City of Woonsocket reserves the right to reject any and all responses, or parts thereof, to waive any irregularity in the responses received and to accept the responses or parts thereof deemed to be most favorable to **THE BEST INTEREST OF THE CITY.**

Published: December 13, 2016


Christine Chamberland
Finance Director

INFORMATION TO BIDDERS

CITY OF WOONSOCKET

FINANCE DEPARTMENT

(401) 767-9269

1. **RECEIPT AND OPENING OF PROPOSALS:**

Sealed bids/proposals will be accepted and time stamped upon receipt in the Finance Department, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island, 02895; until the time, indicated on the attached Advertisement for Bids, for the commodities, equipment or services listed in the specifications. Bid/Proposals will be publicly read at the time specified in the advertisement.

2. **FORM OF BID:**

~~Proposals shall be submitted in duplicate.~~ Supplemental information, drawings, warranties, literature and material to be provided with the bid shall be on the bidder's own form.

Where a specified brand or model number is asked for, it is to be viewed as a benchmark or standard, a substitute may be deemed equivalent at the discretion of the Finance Director.

The City of Woonsocket reserves the right to award a contract by item or in total.

3. **SUBMISSION OF BIDS:**

- Envelopes containing bids must be sealed and addressed to the Finance Department, Office of Purchasing, City of Woonsocket, 169 Main Street, P.O. Box B,(mailing address) Woonsocket, Rhode Island 02895, and must be marked with the name and address of the bidder with the name of the bid in the lower left hand corner.
- ***If you are submitting a bid using a carrier such as FED EX, UPS, etc., the name of the bid and bid# must be marked on the outside envelope or label.***
- The Finance Director will decide when the specified time has arrived to open bids and no bid thereafter will be considered.
- Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, faxed bids, amendments or withdrawals will not be accepted.

- Unless otherwise specified, no bid may be withdrawn for a period of sixty (60) days from the time of bid opening.
- Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.
- Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.
- Any deviation from the Specifications **MUST BE NOTED IN WRITING AND ATTACHED AS PART OF THE BID PROPOSAL**. The bidder shall indicate how the bid will deviate from Specifications.

4. RHODE ISLAND SALES TAX:

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph 1, as amended.

5. FEDERAL EXCISE TAXES:

The City is exempt from the payment of any excise tax or federal transportation taxes. The price bid must be exclusive of taxes and will be so constructed.

6. QUALIFICATION OF BIDDERS:

The City may make such investigations, as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish the City with all such information and data for the purpose as may be requested.

7. ADDENDA AND INTERPRETATIONS:

No interpretation on the meaning of the Plans, Specifications or other Contract Document will be made to any bidder orally. Every request for such interpretations should be in writing, addressed to the Finance Director, P.O. Box B, Woonsocket, Rhode Island 02895, and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of the bids. Fax transmissions will be accepted with written follow-up by bidder. You may also email questions to: jdesrochers@woonsocketri.org

Any and all interpretations, and supplemental instructions which, if issued, will be mailed by regular mail to all perspective bidders (at the respective address furnished by the bidder for such purpose), not later than 48 hours prior to the date fixed for the opening of the bids (unless such addenda postpones the opening of bids). Failure of bidder to receive any such addendum or interpretations shall not relieve any bidder from obligation under his bid as submitted. All addenda so issued shall become part of the Contract Document.

8. **DELIVERY:**

All Purchases related to this bid are to be delivered FOB various locations within the City of Woonsocket, delivery to be supplied with the Purchase Order. No extra charges for delivery, handling or other services will be honored. Only inside delivery and set-up, where required, will be accepted. **TAILGATE DELIVERIES WILL BE REFUSED.** The vendor must notify the City of Woonsocket 24 hours prior to delivery. All claims for damage in transit shall be the responsibility of the successful bidder. The City will not make payment on damaged goods, they must be replaced or adjustments made at the option of the City. The City of Woonsocket is only represented by the Finance Director in these matters and said director shall be the only entity to negotiate any settlements. Deliveries must be made during normal working hours.

9. Bid price is to include the cost of uncrating and setting in place where noted.
10. Bid price is to include installation where noted.
11. Bidder must comply with all State Labor Laws for Public Works projects.
12. The successful bidder must have all current taxes paid which are owed to the City of Woonsocket.



Woonsocket Fire Department
5 Cumberland Hill Road
Woonsocket, RI 02895

Paul Shatraw
Fire Chief

Phone: (401) 692-0975
EMA Deputy Director
pshatraw@woonsocketri.org

Date: December 13, 2016
FROM: Office of the Fire Chief
SUBJECT: High- Visibility Parka Bid

Request for Proposals

The City of Woonsocket is accepting proposals for the following:

Quantity: Initial order of 40

Price Quote per piece to be held for a period of 1 year from time of award.

Style: 5-11 Responder High-Visibility Parka Style 48073 or equivalent in the color of dark navy.

Overview:

- Parka shall meet the requirements of ANSI/ISEA 107-2010
- Waterproof, breathable, functional
- Zippered utility pockets at the sleeves
- Frnt flap pockets
- Zippered storage pockets at left chest
- Water resistant radio pocket
- Microphone loop at each shoulder
- Three-way adjustable hood
- Abrasion panels at shoulders

Specifications:

- High performance, waterproof 10,000 mm fabric
- Partial Hi-Vis construction
- Reflective tape at sleeves, mid-line, and hem
- Hook and loop storm cuffs
- Double storm flap
- Elastic cord hem



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- YKK Zipper hardware
- Prymn snaps

Pricing shall include:

- Patches sewn on to both sleeves (patches supplied to vendor)
- All heat transfer lettering to the back of parka-15 letter maximum (3-4 inch letters and 12-2.5 inch letters)
- All embroidery to ID Panel at right chest
- Sizing Parkas supplied by vendor

Vendors shall be able to deliver initial order on or before January 22, 2017.

CITY OF WOONSOCKET

P. O. Box B, WOONSOCKET, R.I. 02895

FINANCE DEPARTMENT

401-767-9269

BID PROPOSAL FORM

**TOTAL COST PER SPECIFICATIONS FOR
40 HIGH-VISIBILITY PARKAS :**

\$ _____

PROPOSAL SUBMITTED BY:

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE: _____ ZIP _____

BY: (PERSON) _____

SIGNATURE: _____

TELEPHONE NO. (____) _____

FAX NO. (____) _____

EMAIL ADDRESS: _____