

**CITY OF WOONSOCKET, RHODE ISLAND  
INVITATION TO BID FOR:**

**"WINTER SAND" - BID# 5762**

**for the Woonsocket Engineering Department**

Specifications are available at the Finance Department, **Office of Purchasing**, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island 02895 between the hours of 8:30 AM and 4:00 PM, Monday through Friday. This contract is intended to provide for delivery or pick up of winter sand.

Sealed bids will be received by the City of Woonsocket in the Finance Department, Office of Purchasing, City Hall, 169 Main Street, Woonsocket, Rhode Island until **2:00 P.M. on Friday, November 4, 2016** and then publicly opened and read aloud by the Finance Director in the **Office of Purchasing**, City Hall, 169 Main Street, Woonsocket, Rhode Island at **2:00 P.M.**

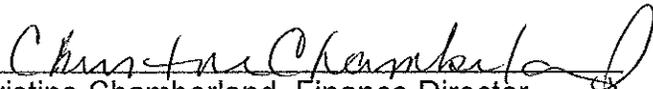
**EACH BID SHOULD BE CLEARLY MARKED ON THE OUTSIDE OF THE ENVELOPE "WINTER SAND".**

Individuals requesting interpreter services for the hearing impaired should call the Finance Director at 401-762-6400 seventy-two (72) hours in advance of the bid opening.

Responses will be evaluated on the basis of the relative merits of the bid in addition to the price. The City of Woonsocket reserves the right to reject any and all responses, or parts thereof, to waive any irregularity in the responses received and to accept the responses or parts thereof deemed to be most favorable to **THE BEST INTEREST OF THE CITY**. The City also reserves the right to award in part or full and to increase or decrease quantities in the **best interest of the City**.

Contact Michael F. Debrosse or Scott Sanford, Woonsocket Engineering Division at (401) 767-9213 with any questions.

Published: October 26, 2016

  
Christine Chamberland, Finance Director

**INFORMATION TO BIDDERS  
CITY OF WOONSOCKET  
FINANCE DEPARTMENT  
(401) 767-9269**

**1. RECEIPT AND OPENING OF PROPOSALS:**

Sealed bids/proposals will be accepted and time stamped upon receipt in the Finance Department, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island, 02895; until the time, indicated on the attached Advertisement for Bids, for the commodities, equipment or services listed in the specifications. Bid/Proposals will be publicly read at the time specified in the advertisement.

**2. FORM OF BID:**

Proposals shall be submitted in duplicate. Supplemental information, drawings, warranties, literature and material to be provided with the bid shall be on the bidder's own form.

Where a specified brand or model number is asked for, it is to be viewed as a benchmark or standard, a substitute may be deemed equivalent at the discretion of the Finance Director.

The City of Woonsocket reserves the right to award a contract by item or in total.

**3. SUBMISSION OF BIDS:**

- Envelopes containing bids must be sealed and addressed to the Finance Department, Office of Purchasing, City of Woonsocket, P. O. Box B, 169 Main Street, Woonsocket, Rhode Island 02895, and must be marked with the name and address of the bidder with the name of the bid in the lower left hand corner.
- *If you are submitting a bid using a carrier such as FED EX, UPS, etc., the name of the bid and bid# must be marked on the envelope or label.*
- The Finance Director will decide when the specified time has arrived to open bids and no bid thereafter will be considered.
- Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, faxed bids, amendments or withdrawals will not be accepted.
- Unless otherwise specified, no bid may be withdrawn for a period of sixty (60) days from the time of bid opening.
- Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.

- Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.
- Any deviation from the Specifications **MUST BE NOTED IN WRITING AND ATTACHED AS PART OF THE BID PROPOSAL**. The bidder shall indicate how the bid will deviate from Specifications.

4. **RHODE ISLAND SALES TAX:**

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph 1, as amended.

5. **FEDERAL EXCISE TAXES:**

The City is exempt from the payment of any excise tax or federal transportation taxes. The price bid must be exclusive of taxes and will be so constructed.

6. **QUALIFICATION OF BIDDERS:**

The City may make such investigations, as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish the City with all such information and data for the purpose as may be requested.

7. **ADDENDA AND INTERPRETATIONS:**

No interpretation on the meaning of the Plans, Specifications or other Contract Document will be made to any bidder orally. Every request for such interpretations should be in writing, addressed to the Finance Director, P.O. Box B, Woonsocket, Rhode Island 02895, and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of the bids. Fax transmissions will be accepted with written follow-up by bidder.

Any and all interpretations, and supplemental instructions which, if issued, will be mailed by regular mail to all perspective bidders (at the respective address furnished by the bidder for such purpose), not later than 48 hours prior to the date fixed for the opening of the bids (unless such addenda postpones the opening of bids). Failure of bidder to receive any such addendum or interpretations shall not relieve any bidder from obligation under his bid as submitted. All addenda so issued shall become part of the Contract Document.

8. **DELIVERY:**

All Purchases related to this bid are to be delivered FOB various locations within the City of Woonsocket, delivery to be supplied with the Purchase Order. No extra charges for delivery, handling or other services will be honored. Only inside delivery and set-up, where required, will be accepted. **TAILGATE DELIVERIES WILL BE REFUSED**. The vendor must notify the City of Woonsocket 24 hours

prior to delivery. All claims for damage in transit shall be the responsibility of the successful bidder. The City will not make payment on damaged goods, they must be replaced or adjustments made at the option of the City. The City of Woonsocket is only represented by the Finance Director in these matters and said director shall be the only entity to negotiate any settlements. Deliveries must be made during normal working hours.

9. Bid price is to include the cost of uncrating and setting in place where noted.
10. Bid price is to include installation where noted.
11. Bidder must comply with all State Labor Laws for Public Works projects.
12. The successful bidder must have all current taxes paid which are owed to the City of Woonsocket.

In accordance with Rhode Island General Law 37-13-7, contracts in *excess of \$1,000*. Shall require compensation based on *prevailing wages* for construction, alteration and/or repair, painting & decorating. The rates are available from the Rhode Island Department of Labor at (401) 462-8580, or access on the web: [www.access.gpo.gov/davisbacon/allstates.html](http://www.access.gpo.gov/davisbacon/allstates.html) for the State forms.

In accordance with Rhode Island General Law 37-13-14, bidders for public works/public building contracts in *excess of \$5,000 shall furnish a performance bond, upon conditional award of the contract*, at 100% of the contract price, conditioned upon faithful performance of the contract. A Labor and Materials Bond, at full contract value, is required upon conditional award of the contract.

**CITY OF WOONSOCKET  
RHODE ISLAND  
FINANCE DEPARTMENT**

**CONTRACT DOCUMENTS**

**For**

**“WINTER SAND”**

**OCTOBER.....2016**

CITY OF WOONSOCKET, RI  
FINANCE DEPARTMENT  
TECHNICAL SPECIFICATIONS

**SECTION 1**  
**GENERAL:**

1.01 SCOPE OF WORK

The vendor shall transport winter sand in trucks with clean bodies. Each truck shall be covered with a tarpaulin during transport.

The City reserves the right to send its own trucks to pick up necessary materials from the vendor's plant.

1.02 DESIGNATION

The ordered material is to be delivered to the Woonsocket Highway Facility located at 943 River Street in Woonsocket, Rhode Island unless otherwise directed.

Deliveries must be made during normal working hours (Monday – Friday 7am – 3:30 pm, excluding holidays) unless requested by the City.

1.03 CONTRACTORS RESPONSIBILITIES

-Disclose any sub-contractors that will be used for transport, for approval by the City of Woonsocket.

-Provide certification that all material is clean and free of contaminates.

**SECTION 2**  
**MATERIALS:**

2.01 APPROXIMATE QUANTITIES

<u>ITEM</u>	<u>APPROXIMATE QUANTITY</u>
Winter Screened Sand	5,000 tons

The quantity has been estimated and the amount actually purchased may vary considerable, the City reserves the right to purchase a greater or lesser quantity than stated.

2.02 REQUIREMENTS

The City Engineer reserves the right to perform analysis or other test deemed necessary to assure that the materials are in accordance with the following specifications:

WINTER SAND shall be washed sand. The water content at delivery shall not exceed 5% by weight. Washed sand shall be stockpiled at the vendors plant for drainage in order to reduce the water content for a minimum of 24 hours. Moisture content of the sand shall be determined by ASTM Standards.

CITY OF WOONSOCKET, RI  
FINANCE DEPARTMENT  
TECHNICAL SPECIFICATIONS (cont'd)

WINTER SAND shall be clean, uniformly graded, free of loam, roots and or other foreign or deleterious matter and shall be in accordance with the State of Rhode Island Department of Transportation standard specifications.

WINTER SAND shall meet the following graduation requirements:

<u>Sieve Size</u>	<u>% Passing (by weight)</u>
3/8	100%
#16	80% Maximum
#50	25% Maximum
#200	3% Maximum

- 1) All vendors are to submit certification of sieve analysis for the sand that is to be furnished following the ASTM Standards.
- 2) The vendor shall certify that all deliveries of sand will be from the sampled stockpile(s) or from other stockpiles generated by the same pit source and washing process.
- 3) The above certifications shall accompany the bid form.

**SECTION 3**  
**SAFETY:**

All Federal, State and Local safety regulations shall be followed when transporting materials.

**SECTION 4**  
**METHOD OF MEASUREMENT AND PAYMENT:**

All vendor's trucks delivering winter sand shall be weighed at the vendor's plant.

A slip indicating the weight of each load shall accompany each delivery. Payment shall be made based on the weight slip(s).

All City trucks picking up winter sand shall be weighed at the vendor's plant. A slip indicating the weight of each load shall be given to the driver. Payment shall be made based on the weight slip(s).

Payments shall be made within 60 working days after receipt of an itemized invoice. No payment shall be made for items not ordered or for cancelled items, nor for necessary incidental work considered by the City of Woonsocket to be included in the unit prices bid.

CITY OF WOONSOCKET  
RHODE ISLAND  
FINANCE DEPARTMENT

The undersigned bidder proposes to furnish all labor, equipment and related incidentals, other related work and overhead items for the "Winter Sand" for the City of Woonsocket, Rhode Island, until one year from date of award; or the awarding of a new contract, all in strict accordance with the specifications for the unit prices set forth in the Bid Proposal.

BID PROPOSAL

Winter Sand	Delivered	\$ _____/Tons
	Pickup	\$ _____/Tons

Distance from location of material to the:

Woonsocket Highway Division at 943 River Street: \_\_\_\_\_miles & tenths

The undersigned bidder declares that this proposal is made without connection with any other person(s) making proposals for the same work and is in all respects fair and without collusion or fraud; and that, except in the normal discharge of his/her duties, no person acting for or employed by the City of Woonsocket is directly or indirectly interested therein, or in the work to which it relates or in any of the profits thereof and that the Specifications and Contract Agreement have been carefully examined.

PROPOSAL SUBMITTED BY:

COMPANY NAME: \_\_\_\_\_

STREET & NUMBER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(If different from above)

CITY & STATE: \_\_\_\_\_

BY (PERSON): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_