**Woonsocket City Council Renewable Energy Sub-Committee**

**Meeting Minutes of 11 January 2018**

The Woonsocket City Council Renewable Energy Sub-Committee convened a meeting in the Second Floor Conference Room at City Hall at 6:45 pm on Thursday, January 11, 2018.

Sub-Committee members Jon Brien, Christopher Beauchamp and James Cournoyer were present. Chairman Brien presided over the meeting.

**Approval of the 18 September 2018 meeting minutes:**

Committee member Cournoyer made a motion to approve the minutes. Committee member Beauchamp seconded the motion. A vote was taken and the minutes were approved unanimously on a 3-0 vote.

**Discussion and review of a draft Request For Proposal (RFP) in connection with renewable energy projects:**

The Committee reviewed and discussed a Draft RFP. There were no material changes recommended and it was agreed that the Draft was just that, a Draft that would be subject to further review and edits by the Administration and that the proposed Draft would help facilitate moving the process forward.

**Vote on whether or not to recommend to the City Council that the City issue a Renewable Energy Project RFP.**

A motion was made by Committee member Cournoyer to place on the next City Council Agenda (i.e. 21 January 2018) a Resolution recommending to the Council as a whole that the City issue an RFP for renewable energy projects and that the Draft RFP be provided to the Administration for their review and proposed edits. Committee member Beauchamp seconded the motion and the motion passed unanimously on a 3-0 vote.

The meeting was adjourned at 7:11 pm.