**Woonsocket City Council Renewable Energy Sub-Committee**

**Meeting Minutes of 26 June 2018**

The Woonsocket City Council Renewable Energy Sub-Committee convened a meeting in the Second Floor Conference Room at City Hall at 7:00 pm on Tuesday, June 26, 2018.

Sub-Committee members Jon Brien, Christopher Beauchamp and James Cournoyer were present. Chairman Brien presided over the meeting.

**Discussion of Request For Proposal (RFP) and bid responses in connection with renewable energy projects and submission of same to the Narragansett Bay Commission for analysis and recommendation:**

The Committee discussed with members of the Public Works and Engineering departments the status of the RFPs that were received by the City in May 2018. The Committee was advised that the RFP submissions were quite voluminous and that, given that this was the first time that the City employees had dealt with a renewable energy project, it was going to be a difficult and time consuming task to review, understand and rank the submissions. It was further discussed and universally agreed by the Committee and members of the Public Works and Engineering departments that it would be helpful and beneficial if the Narraganset Bay Commission staff, who had experience with renewable energy RFPs and projects, along with the technical staff that could help interpret the nuances of net-metering credits and the other associated aspects of renewable energy, would be willing to provide an initial review the RFP submissions and provide us with their observations, insights and recommendations.

**Vote on whether or not to recommend to the City Council passage of a resolution**

**requiring the City Engineer and the Department of Public Works to submit to the**

**Narragansett Bay Commission the Request For Proposal (RFP) and bid responses in**

**connection with renewable energy projects for analysis and recommendation:**

A motion was made by Committee member Cournoyer to place on the next City Council Agenda (i.e. 2 July 2018) a Resolution recommending to the Council as a whole that the City request the Narraganset Bay Commission receive and review the Renewable Energy RFP submissions and provide the City with an analysis, observations, insights and any recommendation they deem appropriate. Committee member Beauchamp seconded the motion and the motion passed unanimously on a 3-0 vote.

The meeting was adjourned at 7:47 pm.