

Woonsocket Parks & Recreation
1117 River Street * Woonsocket, RI 02895
401-767-9287
ekerrigan@woonsocketri.org

FIELD Information FORM
And Standing PERMIT of Use

Organization: _____
President: _____ Phone: _____

Other Contacts: _____ Phone: _____

Mailing Address: _____

Email Address: _____

Insurance Co. _____ on file _____ Address: _____ Phone: _____

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Name of Field: _____

Date & Time : _____ Total Due: _____

Date & Time : _____ **Payment Enclosed** _____

Rates:

A copy of your insurance must accompany your first application with the department each year. 50% due to confirm reservation, balance due one week prior to first game.

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I understand that by signing below I am attesting that the information above is accurate. Any changes thus forward must be approved of before hand **and any special events/tournaments/clinics etc** must be brought to the attention of the Parks & Recreation director in writing no less than 10 days prior. Failure to do so may result in the field not being ready. Fees are non-refundable, but may be re-scheduled

X \_\_\_\_\_  
Signature Date

Please read the following Terms of Use and Initial Here \_\_\_\_\_

### Terms of Use

These measures are purely an attempt to reduce waste and allow the budget to be spread out to do other necessary things like seeding, ground covering, programs, repairs and much more. None of these measures is meant to bring strife to any organization what so ever. These are all reasonable changes that are easily absorbed by each of us.

1. No Off Season Access from approximately Nov. 15<sup>th</sup> to March 15<sup>th</sup>: The clubhouses to all the fields will be specially padlocked and only accessible by the Parks Director and the Highway Superintendent.
2. The restrooms will all be winterized and the heaters removed. Access for a missed piece of information will be granted.
3. Irrigation Units will be run at the sole discretion of the Parks & Recreation Department. Units will be locked. Tampering or damage will result in automatic closure.
4. **All “non-essential” repairs will be the responsibility of the home organization, as long as the field is playable and safe. Any intentional damage will result in the shift of responsibility and/or game suspensions until repair is made.** Also see # 9
5. Parks & Recreation will cut the lawn once a week and Paint foul lines every two weeks
6. Dragging of the fields will be the responsibility of the home team. If and when we are able to drag the field, it will be at our discretion.
7. P&R will provide each field with lime for line marking and when possible the line machine, rakes and screens for pre-and post-game repairs.
8. Access to a bathroom or a porta-john unit will be possible for those paying the \$97/mo surcharge. Locks will be changed for those organizations whom do not pay the surcharge.
9. **Players will respectfully use the field and its surroundings. Respectful use includes but is not limited to: Removing all debris and litter from the field, the stands, the dugouts and parking lot, repair/ raking of field after use, filling in divots, repairing game damage, etc. (locking up and shutting down the facility, if applicable)**
10. Drag the field after every game. This drastically hinders the growth of weeds on the infield. IF a screen is not available upon your arrival, call the director immediately, so that it may be properly documented.
11. When making a complaint about how the condition of the field, dugouts or parking lot were left by another team, be sure to take a “time/date stamped” photo of the “mess” BEFORE you repair it. Then either print,

text or email it to me ASAP. This is NOT to encourage tattling; this is to AVOID the “it wasn’t me” scenario and angered embellishments.

12. **There is no alcohol allowed on parks property and any deviation from this rule, shall be the sole responsibility of the applicant to rectify.**
13. Graffiti of any kind will not be tolerated.
14. The lights will be your responsibility to turn on and turn OFF; 1<sup>st</sup> offense is a warning, 2<sup>nd</sup> offense is a \$100 fine and 3<sup>rd</sup> offense \$250 fine. Termination or significant increase in permit costs will follow for additional offenses. Gates and dugouts shall be locked at the end of the allotted time, with the same fines for non-compliance
15. No money will be refunded for cancelled games, but a makeup slot within the year may be requested.
16. **It is the responsibility of the hosting team to mark fields with the lime with its dispensing device provided by the city.**
17. All signs posted MUST be followed. Additionally, there is NO SOFT TOSS allowed, whatsoever, sign or no sign.
18. The permit MUST be available for immediate inspection.
19. A vending license must be acquired for teams who choose to provide concessions and is available through the city clerk’s office.
20. We have contacts with many individuals who umpire and repair fields, if you need assistance please ask, I will be happy to give you some suggestions.
21. An official roster is mandatory for those seeking a lower fee Tier from the fees. A minimum of 81% residency is necessary to request any change.
22. A copy of your insurance policy with the dates of coverage MUST accompany this application, once on file it is good for the time period stated on the copy.

If you have any further questions please feel free to call me at the office from 7:00am- 3:30pm Mon- Fri. 401-767-9287 and emergencies only at 374-0055.