CITY OF WOONSOCKET, RHODE ISLAND

PERSONNEL OFFICE

EMPLOYMENT ADVERTISEMENT

CITY TAX ASSESSOR

The City Tax Assessor is a non-union, non-classified position who serves as a key member of the City's leadership team and who requires considerable specialized technical knowledge, strong analytical ability, excellent organizational skills, and the capacity to effectively deal with taxpayers. This position is responsible for the valuation and tax assessing of all taxable real estate and personal property within the City which involves 1) the fixing of an assessed valuation on all taxable real estate and personal property as prescribed by State Law and Local Ordinance; 2) the preparation of an assessment roll and a tax roll; and 3) the planning, engagement and conducting of a periodic assessment revaluation as directed for tax assessors under state law. This is a technical, highly specialized position that requires a thorough knowledge of the principles of property valuation and assessment that is usually obtained through relevant work experience in assessing large and small residential and commercial properties. The City will consider candidates with varying degrees of experience and education provided that a successful track record of achievement in appraisal and assessment is demonstrated.

Application deadline: Friday, July 8, 2022

Classification: Non-Union/Non Classified

Salary Range: $85,000/Year to $105,000/Year

To Apply: The City of Woonsocket offers a competitive benefit and compensation package. For more information on this position including a full position description and application visit the "Employment" section on the City of Woonsocket website via the following URL:
https://www.woonsocketri.org/personnel-department/pages/employment-opportunities
Please forward your completed application and resume to Nikki Aphonphanh, Personnel Division, City of Woonsocket, 169 Main Street, Woonsocket, RI 02895. You may send your information electronically to naphonphanh@woonsocketri.org.

An Equal Opportunity Employer

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