CITY OF WOONSOCKET, RHODE ISLAND

PERSONNEL OFFICE

EMPLOYMENT ADVERTISEMENT

CITY TAX ASSESSOR

The City Tax Assessor is a non-union, non-classified position who serves as a key member of the City's leadership team and who requires considerable specialized technical knowledge, strong analytical ability, excellent organizational skills, and the capacity to effectively deal with taxpayers. This position is responsible for the valuation and tax assessing of all taxable real estate and personal property within the City which involves: 1) the fixing of an assessed valuation on all taxable real estate and personal property as prescribed by State Law and Local Ordinance; 2) the preparation of an assessment roll and a tax roll; and 3) the planning, engagement and conducting of a periodic assessment revaluation as directed for tax assessors under state law. This is a technical, highly specialized position that requires a thorough knowledge of the principles of property valuation and assessment that is usually obtained through relevant work experience in assessing large and small residential and commercial properties. The City will consider candidates with varying degrees of experience and education provided that a successful track record of achievement in appraisal and assessment is demonstrated.

Application deadline: Friday, December 3, 2021

Classification: Non-Union/Non Classified

To Apply: The City of Woonsocket offers a competitive benefit and compensation package. For more information on this position including a full position description and application visit the "Employment" section on the City of Woonsocket website via the following URL:
https://www.woonsocketri.org/personnel-department/pages/employment-opportunities
Please forward your completed application and resume to Nikki Aphonphanh, Personnel Division, City of Woonsocket, 169 Main Street, Woonsocket, RI 02895. You may send your information electronically to nlengsavath@woonsocketri.org.

About Woonsocket: A City that upholds forward thinking principles for both employees and residents. Located in Rhode Island's Blackstone Valley, the City of Woonsocket is a vibrant, urban community and is surrounded by the growing suburban communities of Lincoln, Cumberland and North Smithfield, and boasts a positive business climate where City officials and the business community work together to build a strong economy. Woonsocket is centrally located in the Boston/Worcester/Providence triangle, and home to CVS Corporation, a Fortune 500 company.

An Equal Opportunity Employer

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