## PERSONNEL DIVISION CITY OF WOONSOCKET

#### **ANNOUNCES**

#### PROMOTIONAL EXAMINATION

&

#### **OPEN COMPETITIVE EXAMINATION**

for

**EMA/ Executive Assistant** 

\$795.40 to \$854.03 Weekly

**Personnel Department** 

#### WE PROVIDE BLUE CROSS HEALTH COVERAGE

Applications and Specifications May be obtained at the Personnel Office First Floor, City Hall

#### **APPLICATION PERIODS END FEBRUARY 27, 2018**

AN EQUAL OPPORTUNITY EMPLOYER

# CITY OF WOONSOCKET FINANCE DEPARTMENT PERSONNEL DIVISION

TO:

Members of Local #3851

FROM:

Mark Ferguson, Human Services Coordinator (Personnel Director)

SUBJECT:

NOTICE OF VACANCY

DATE:

February 9, 2018

In accordance with Article 8.1 of the Professional and Technical Union Contract, the following vacancy in the Personnel Department is posted:

#### **EMA/Executive Assistant**

\$795.40 to \$854.03

A job description can be obtained in the Personnel Office at City Hall.

### AN APPLICATION MUST BE FILLED AT THE PERSONNEL DIVISION

**APPLICATION PERIOD ENDS FEBRUARY 27, 2018** 

Mark Ferguson

March Feyer

Human Services Coordinator (Personnel Director)

MF/hd

cc: Robert Doire, Local #3851 Union President