



CITY OF WOONSOCKET

POSITION DESCRIPTION

JOB TITLE:	Labor Foreperson (Highway)
DEPARTMENT/DIVISION:	Public Works Department/Public Service Division
PAY GRADE/HOURS:	Grade M62B 40-hour work week
UNION:	Local 670, RI Council 94, AFSCME, AFL-CIO

POSITION SUMMARY: Under general supervision, the Labor Foreperson supervises a group of laborers, truck operators and other employees engaged in general labor work, in street repair, tree trimmings, street marking, parks maintenance, and similar work; and does related work as required.

DUTIES & RESPONSIBILITIES:

- Supervises a small group of laborers and truck operators.
- Assists with cleaning streets, patching holes in pavements and sanding or cindering streets.
- Makes street signs and marks streets.
- Assists with snow removal and tree trimming.
- Maintains park and recreation grounds, building facilities and water drains.
- Performs other related duties as required.

QUALIFICATIONS: A high school diploma or a GED equivalent, is required. Must have five (5) years of practical experience in general labor and street repair work.

KNOWLEDGE, SKILLS AND PERSONAL QUALITIES: Thorough knowledge of street repair methods and equipment. Ability to keep simple records, supervisory ability, strength; and good judgment. Skilled in the use of tools, resourcefulness, ingenuity, and mechanical ability.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is required to sit, talk or hear. The employee frequently is required to stand; use hands to finger, handles or feel; and reach with hands and arms. The employee is occasionally required to walk and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds or more. Specific vision abilities required by this job include close vision, distance vision, and ability to focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

An Equal Opportunity Employer