



CITY OF WOONSOCKET, RHODE ISLAND

PERSONNEL DIVISION

EMPLOYMENT ADVERTISEMENT

MESSENGER (CITY HALL)

The City of Woonsocket, Rhode Island is conducting a search for a Messenger (City Hall). The Messenger is responsible for sorting and delivering all incoming mail and interoffice correspondence as addressed. Prepares outgoing mail for processing. Requires knowledge of all City departments/divisions and their addresses. A high school diploma or GED equivalent is also required.

Application deadline: Friday, February 4, 2022

Classification: Local 670

Weekly Salary Range: \$352.27 to \$383.96 per week [M0]

Hours of Work: 27.5 Hours per week

To Apply: We offer a competitive benefit and compensation package. For more information on this position including a full position description and application, please visit the "Employment" section on the City of Woonsocket website www.woonsocketri.org. Please forward your completed job application and resume to Nikki Aphonphanh, Personnel Division, City of Woonsocket, 169 Main Street, Woonsocket, RI 02895; you may send your employment information electronically to nlengsavath@woonsocketri.org.

About Woonsocket: Located in Rhode Island's Blackstone Valley, the City of Woonsocket is a vibrant, urban community and is surrounded by the growing suburban communities of Lincoln, Cumberland and North Smithfield, and boasts a positive business climate where City officials and the business community work together to build a strong economy. Woonsocket is centrally located in the Boston/Worcester/Providence triangle, and home to CVS Corporation, a Fortune 500 company.

An Equal Opportunity Employer