



CITY OF WOONSOCKET

POSITION DESCRIPTION

JOB TITLE: Utility Person (Highway)

DEPARTMENT/DIVISION: Public Works Department/Highway & Parks Division

PAY GRADE/HOURS: Grade M43A
40-hour work week

UNION: Local 670

POSITION SUMMARY: Under general supervision of the Director of Public Works Department, performs a wide variety of skilled and semi-skilled maintenance work, and does related work as required.

DUTIES & RESPONSIBILITIES:

- Performs rough and finish carpentry, painting, plumbing, electrical and mechanical maintenance work on public buildings, facilities and equipment.
- Repairs desks, tables, chairs, and other office furniture.
- Repairs buildings, doors, windows, floors, constructs and installs partitions and shelves.
- Installs electrical fixtures.
- Paints interiors and exteriors of public buildings.
- Performs a variety of cement and masonry works.
- Repairs plumbing fixtures and also replaces them.
- Fits, lays and caulks water and sewer pipes.
- Performs a variety of tasks in connection with sewer cleaning and maintenance, including repairs at the sewer plant.
- Performs work independently or as a member of a maintenance crew.
- Supervises other workers in the performance of related work.
- Performs other related duties as required.

QUALIFICATIONS: A High School Diploma is required or a GED equivalent. Must have four (4) years of experience in skilled and semi-skilled building and equipment maintenance work. A CDL License is required.

Good knowledge and skill of common hand tools used in building and equipment maintenance work, carpentry, painting, plumbing and electrical trades. Skilled in the use of tools, resourcefulness, ingenuity, and mechanical ability.

An Equal Opportunity Employer