



City of Woonsocket, RI

Planning Board Meeting

Date/Time: Tuesday, December 1, 2020 | 6 p.m.

Location: Online or by Phone via Zoom

- Meeting ID: 861 9138 9441
- Passcode: 12345
- Computer or smart device access:
<https://us02web.zoom.us/j/86191389441?pwd=WjZoc0JobkNrR2xkU1publRqUy9Pd09>
- Phone Access: (929) 436-2866

Agenda

- I. Call to Order
- II. Attendance Review
- III. Remote Meeting Announcement
- IV. Correction/Approval of Minutes: Meeting of November 11, 2020
- V. Meeting Business
 - A. **Administrative Subdivision** | Applicant: 77 Federal Street, LLC c/o John Messier | Owner: CYO of Northern RI Inc. | Project Location: 122 Clinton Street, 77 Federal Street & 0 Federal Street (Lots 14-403, 14-404 & 14-224 respectively). 0 Federal Street is the parking lot located at the southeast corner of Federal Street and Worrall Street. | Project Description: The applicant is seeking to merge the subject lots into a single lot via Administrative Subdivision in preparation for the conversion of existing buildings along Clinton/Federal Street into residential units. The Applicant has requested that the requirement for a Class I survey be waived. For this reason, the Administrative Subdivision has been referred to the Planning Board for review. The Planning Board may vote on a motion to approve the subdivision at the meeting
 - B. **Bond Reduction** | Vikon Properties has requested that the Planning Board approve a reduced bond amount for Phase II of the Oak Grove Subdivision from \$54,285 to \$5,428.50. The Planning Board may vote on a motion to approve the bond reduction.
 - C. **Discussion on Amending the Subdivision Regulations** | The Planning Board will discuss the necessity of requiring a Class I survey for lot mergers where no significant development is proposed.

D. **Election of Planning Board Officers** | The Planning Board will elect its slate of 2021 officers.

E. **Establishment of an Annual Schedule of Meetings** | At its December board meeting, the Planning Board is tasked with establishing its schedule for Planning Board meetings in the upcoming year. The board will consider the draft meeting schedule developed by the Administrative Officer and vote on a motion to approve it.

VI. Administrative Officer's Report

VII. Next Meeting Date: Tuesday, January 5, 2021 | Online via Zoom

VIII. Adjournment

Notes on Zoom Participation

- The public is encouraged to join the meeting remotely. Video will be available via a computer, tablet, or smart phone. Audio-only is available via a phone dial-in option.
 - If your computer/device does not have a microphone/speakers, you can join the meeting via your computer/device to see video of the meeting, and then – separately – join the meeting via phone for audio and microphone capabilities.
- The files the board will be reviewing will be uploaded to the City's Planning Board webpage prior to the meeting (www.woonsocketri.org/planning-board/pages/meeting-files).
- If all members are disconnected due to a software issue the meeting will stop. After ten minutes, if the software/internet issue continues and the board cannot reconnect to the meeting, the meeting will be postponed and all business on the agenda will be automatically continued to the next scheduled meeting.