



City of Woonsocket, RI

Design Review Commission Meeting Minutes

Date/Time: Tuesday, October 11, 2022 | 6PM
Location: Conference Room, 2nd Floor – City Hall, 169 Main Street, Woonsocket, RI 02895

I. CALL TO ORDER

Chair Finlay called the meeting to order at 7:12PM.

II. ATTENDANCE REVIEW

Members in Attendance:

1. Kenneth Finlay, Chair
2. Wendall Gardner, Vice-Chair
3. Barbara Scanlon, Secretary
4. Jonathan Pratt, Commissioner
5. Radames Figueroa, Commissioner

Staff in Attendance:

1. Kenneth Kirkland, City Planner | Design Review Officer
2. Veronicka Vega, Recording Secretary

III. REVIEW/ APPROVAL OF MINUTES

Motion to approve the Design Review Commission Minutes of July 12, 2022: Vice-Chair Gardner

Second: Member Pratt

Discussion: None

Vote:

Chair Finlay:	Yes
Vice-Chair Gardner:	Yes
Secretary Scanlon	Abstain
Commissioner Pratt:	Yes
Commissioner Figueroa	Abstain

MOTION **PASSED** **3-0-0**

IV. MEETING BUSINESS

A. **Design Review** | Applicant/Owner: Makamil Shah

Project Location: 489 Diamond Hill Road | Map B5, Lot 35-185 | Zone: MU-1, DROD

The Applicant proposes to demolish the existing structure, conduct site improvements, landscaping upgrades, and an interior fit-out in a new commercial structure to establish a convenience store. The Design Review Commission may vote on this matter at this meeting.

Mr. Philip Wheelock, AIA was the architect representing the Owner. Mr. Wheelock presented the Site Plan and designs to the Commission. Mr. Wheelock explained that the existing structure is not adequate and would be costly to renovate, hence the need for demolition. The new structure will be more aesthetically cohesive in the densely populated residential area. Commissioner Pratt made the point that zoning variances will be needed for setbacks as well as impervious surfaces. Design Review Officer Kirkland addressed the proposed landscaping features that will be added which will be an improvement compared to the current conditions.

Chair Finlay summarized the Staff Report, and specifically noted that Items IX, X, and XI of the Staff Report dated August 29, 2022 be incorporated into the record and suggested adding an additional condition that dust and rodent control shall be maintained during construction, to which the Commission felt was appropriate.

Motion to Approve the Design Review Site Plan and adopt the Recommended Conditions of Approval as outlined in the abovementioned Staff Report, with the addition of one (1) condition for dust and rodent control as noted: Vice-Chair Gardner

Second: Secretary Scanlon

Discussion: None

Vote:

Chair Finlay:	Yes
Vice-Chair Gardner:	Yes
Secretary Scanlon	Yes
Commissioner Pratt:	Yes
Commissioner Figueroa	Yes

MOTION

PASSED

5-0-0

V. DESIGN REVIEW OFFICER'S REPORT

Design Review Officer Kirkland reviewed recent sign replacements and exterior decorative cosmetic changes throughout the City.

VI. NEXT MEETING: TBD.

VII. ADJOURNMENT

Motion to adjourn the meeting at 7:51PM: Vice-Chair Gardner

Second: Secretary Scanlon

Discussion: None

Vote:

Chair Finlay:	Yes
Vice-Chair Gardner:	Yes
Secretary Scanlon	Yes
Member Pratt:	Yes
Member Figueroa	Yes

MOTION

PASSED

5-0-0

Respectfully Submitted,

Veronica Vega

Recording Secretary