

**CITY OF WOONSOCKET
RHODE ISLAND
PLANNING DEPARTMENT**

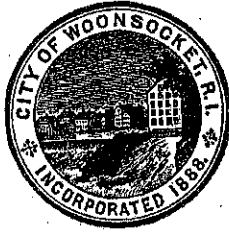
CONTRACT DOCUMENTS

For

“REMOVAL & REBUILD/RELOCATE OAK GROVE SIGNS & STRUCTURES”

**DEPARTMENT OF PLANNING
BID No. 6130**

FEBRUARY 2023



CITY OF WOONSOCKET, RHODE ISLAND

**INVITATION TO BID FOR:
"REMOVAL & REBUILD/RELOCATE OAK GROVE SIGNS & STRUCTURES"
BID 6130**

FOR THE WOONSOCKET DEPARTMENT OF PLANNING

Sealed bids must be received, and date/time stamped by the City of Woonsocket, in the Finance Department, **Office of Purchasing**, City Hall, 169 Main Street, Woonsocket, Rhode Island no later than **2:00 P.M. on Friday, March 17, 2023**. Then, at the aforementioned date and time, on-time bids will be publicly opened and read aloud in the **2nd Floor Conference room**, City Hall, 169 Main Street, Woonsocket, Rhode Island.

This contract is for the removal of the existing Oak Grove sign/structure and then rebuild and relocate a new Oak Grove sign/structure.

**ALL BIDS MUST BE SUBMITTED IN DUPLICATE COPY IN A SEALED ENVELOPE
PLAINLY MARKED ON THE OUTSIDE "REMOVAL & REBUILD/RELOCATE OAK
GROVE SIGNS & STRUCTURES - BID 6130"**

**BID SURETY IN THE FORM OF A CERTIFIED CHECK OR BID BOND IN THE AMOUNT OF 5%
OF SUCH BID IS REQUIRED.**

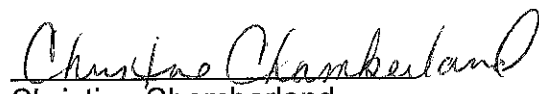
Individuals requesting interpreter services for the hearing impaired should call the Finance Director at 401-762-6400 seventy-two (72) hours in advance of the bid opening.

The City of Woonsocket reserves the right to reject any and all responses, or parts thereof, to waive any irregularity in the responses received and to accept the responses or parts thereof deemed to be most favorable to **THE BEST INTEREST OF THE CITY**.

No bidder may withdraw its bid within sixty (60) days after the actual time and date of the bid opening thereof.

Deadline to submit questions is **Friday, March 3, 2023**. Questions should be submitted in writing Ken Allaire, Woonsocket purchasing agent at kaallaire@woonsocketri.org

Published: February 23, 2023


Christine Chamberland
Finance Director

INFORMATION TO BIDDERS**CITY OF WOONSOCKET****FINANCE DEPARTMENT****(401) 767-9269****1. RECEIPT AND OPENING OF PROPOSALS:**

Sealed bids/proposals will be accepted, and time stamped upon receipt in the Finance Department, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island, 02895; until the time, indicated on the attached Advertisement for Bids, for the commodities, equipment or services listed in the specifications. Bid/Proposals will be publicly read at the time specified in the advertisement.

2. FORM OF BID:

Proposals shall be submitted in duplicate. Supplemental information, drawings, warranties, literature, and material to be provided with the bid shall be on the bidder's own form.

Where a specified brand or model number is asked for, it is to be viewed as a benchmark or standard, a substitute may be deemed equivalent at the discretion of the Finance Director.

The City of Woonsocket reserves the right to award a contract by item or in total.

3. BID BOND:

Bid surety in the form of a certified check or bid bond in the amount of 5% of the bid amount is required.

4. SUBMISSION OF BIDS:

Envelopes containing bids must be sealed and addressed to the below address and must be marked with the name and address of the bidder with the name of the bid in the lower left-hand corner.

City of Woonsocket
Finance Department
Office of Purchasing
169 Main Street, PO Box B
Woonsocket, RI 02895

If you are submitting a bid using a carrier such as FED EX, UPS, etc., the name of the bid and bid# must be marked on the outside envelope or label and must be received and time stamped prior to the submission deadline. Any bids received after that time will not be opened nor considered a prospective bidder for this project.

The Finance Director will decide when the specified time has arrived to open bids and no bid thereafter will be considered.

Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, faxed bids, amendments or withdrawals will not be accepted.

Unless otherwise specified, no bid may be withdrawn for a period of sixty (60) days from the time of bid opening.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.

Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.

Any deviation from the Specifications MUST BE NOTED IN WRITING AND ATTACHED AS PART OF THE BID PROPOSAL. The bidder shall indicate how the bid will deviate from Specifications.

5. RHODE ISLAND SALES TAX:

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph 1, as amended.

6. FEDERAL EXCISE TAXES:

The City is exempt from the payment of any excise tax or federal transportation taxes. The price bid must be exclusive of taxes and will be so constructed.

7. QUALIFICATION OF BIDDERS:

The City may make such investigations, as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish the City with all such information and data for that purpose as may be requested.

8. ADDENDA AND INTERPRETATIONS:

No interpretation on the meaning of the Plans, Specifications or other Contract Document will be made to any bidder orally. Every request for such interpretations should be in writing, addressed to the Purchasing Agent, P.O. Box B, Woonsocket, Rhode Island 02895, and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of the bid. Fax transmissions will be accepted with written follow-up by bidder. You may also email questions to: kaallaire@woonsocketri.org

Any and all interpretations and supplemental instructions which if issued, will be posted online prior to the bid submission deadline.

It is the responsibility of each prospective bidder to download, print and read all bid documents for review and to verify the completeness of those documents before submitting a bid.

It is the responsibility of each prospective bidder to check the bid listing regularly up until the bid submission deadline for any applicable addenda or updates. Information may change without notice to prospective bidders.

The City of Woonsocket does not assume any liability or responsibility for bid proposals based on outdated information, nor based on any defective or incomplete copying, excerpting, scanning, faxing, downloading or printing of the bid documents.

Failure of bidder to receive any such addendum or interpretations shall not relieve any bidder from obligation under his bid as submitted. All addenda so issued shall become part of the Contract Document.

9. PROPOSALS

Bid prices are to be itemized as per the Attachment A.

Bidder must comply with all State Labor Laws for Public Works projects.

The successful bidder must have all current taxes paid which are owed to the City of Woonsocket.

BID INFORMATION FOR THE OUTDOOR GATEWAY SIGNS & STRUCTURES:**Location of existing signage to remove: (See Photo A)**

Oak Grove
Corner of Talcott St & Mendon Rd
Woonsocket, RI 02895

Location of new signage to be installed (See Photos B & C):

Oak Grove
Opposite Corner, across the street from existing signage location
Talcott St & Mendon Rd
Woonsocket, RI 02895

THE BID PROPOSAL MUST ADDRESS THE FOLLOWING:

The tear down, removal and disposal of the existing Oak Grove sign structure and the surrounding wooden flower bed border as shown in Photo A.

Perform all landscaping that is required at the existing site, using best equipment, tools and materials available to return the existing removal site property to its pre-sign condition and to best blend to the surrounding landscape. This shall include but is not limited to ground leveling, filling, sod replacement and/or seeding.

Specific placement and orientation of the new sign structure, at the new site location, shall be provided by the planning department prior to installation by the awarded bidder.

Perform any ground preparations, including any required foundation, necessary at the new site to support all the design specifications of the new sign structure. See Exhibit 1 and 2.

Build the new sign structure at the new location. To commence once any settling or curing period requirements has passed that was part of the ground and/or foundation preparations.

This proposal will also include the furnishing and installing of a new, outdoor, weather resistant, redesigned Oak Grove sign.

The proposal shall be based on the sign structure and the sign drawings and/or specifications as attached. The artwork for the new Oak Grove sign is to be determined. (See rendering in Photo D).

Any and all materials, labor, tools or equipment and permits necessary to complete all of the bid components contained herein are to be included in the bidder's proposal.

PHOTO A: Existing Sign & Border

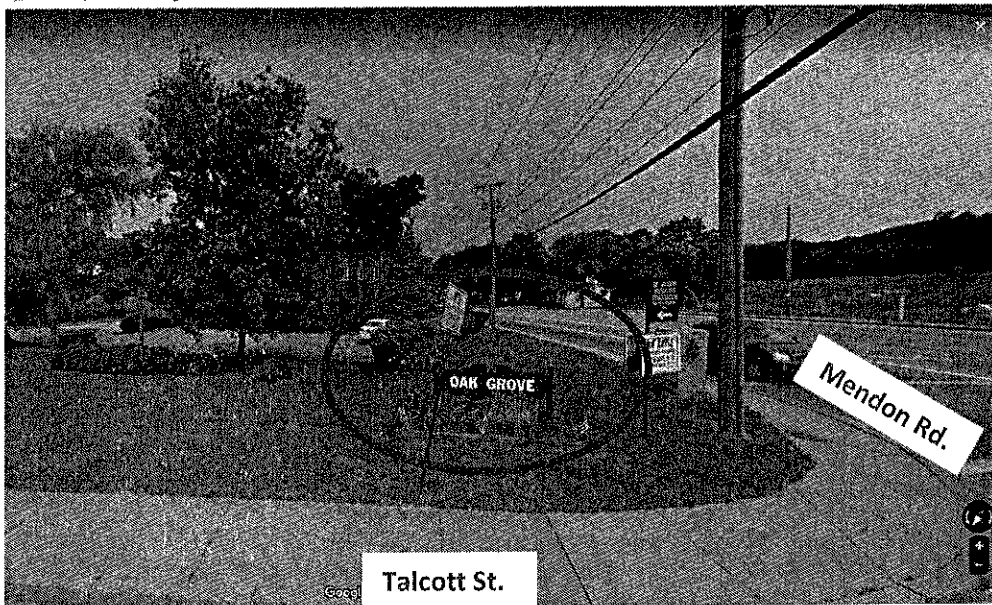


PHOTO B: New Sign Location in Proximity to Existing Sign

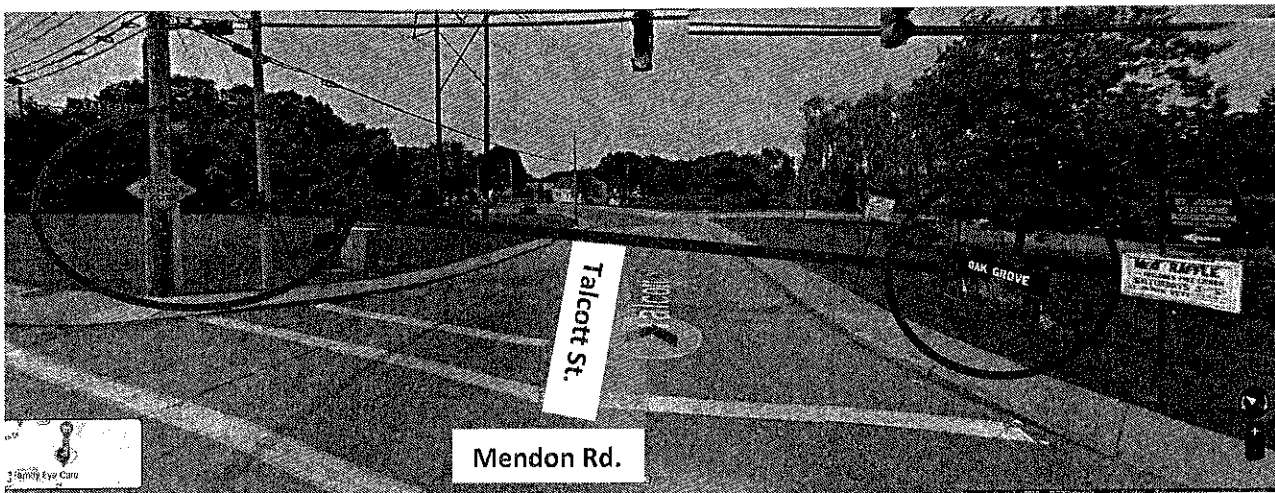


PHOTO C: New Sign Location Area

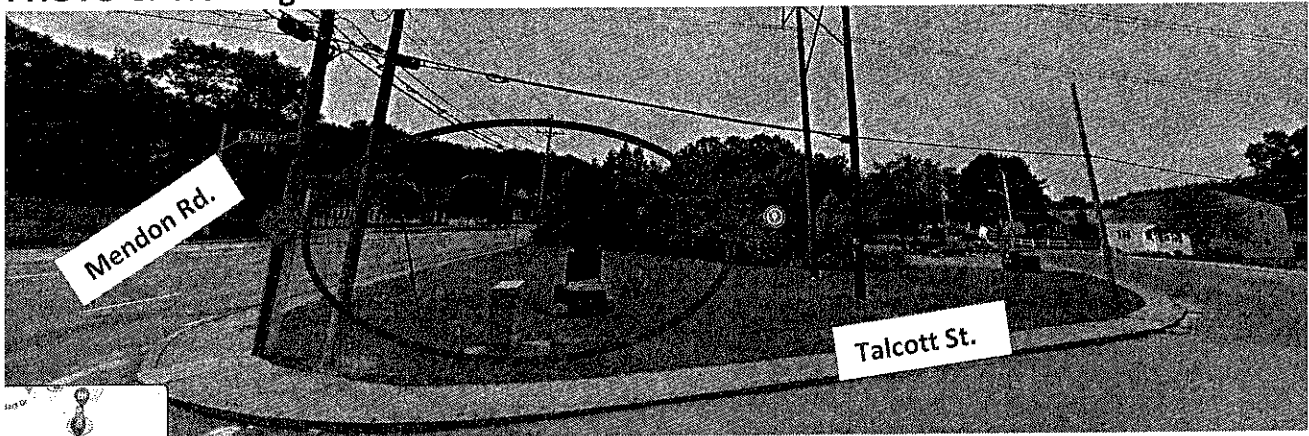
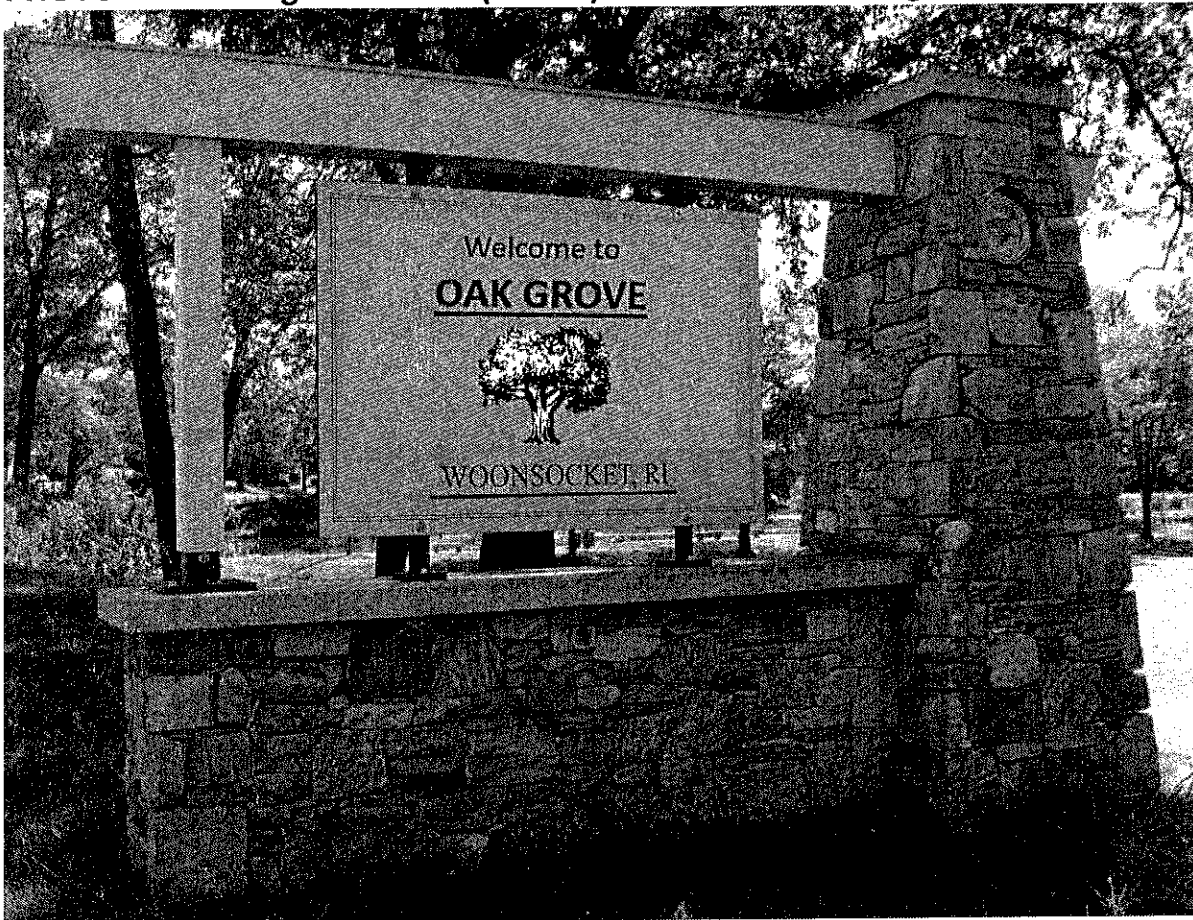
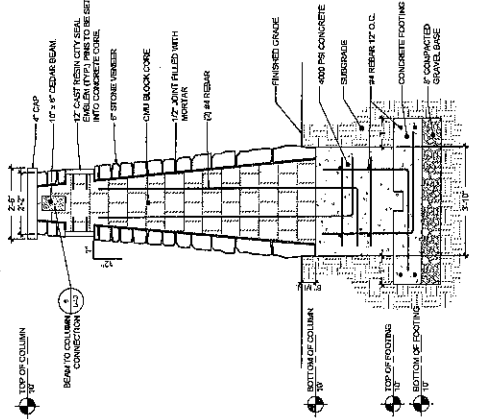
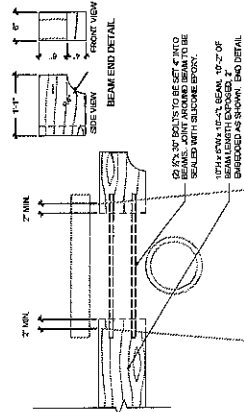


PHOTO D: New Sign Structure (Actual) – Artwork & Verbiage for the New Sign (TBD):

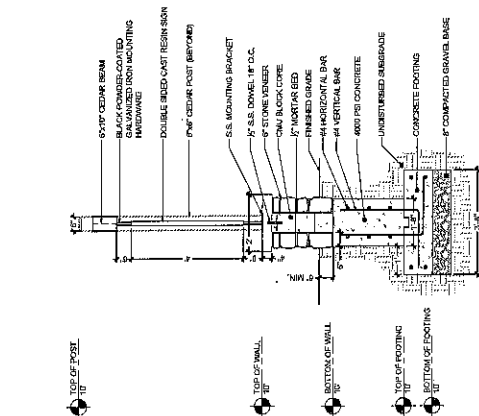




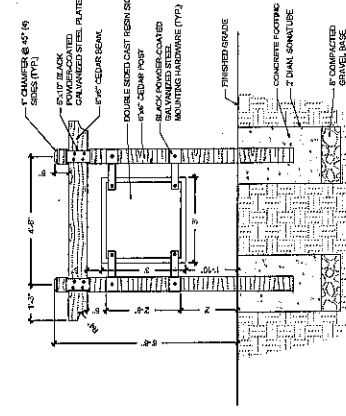
MAIN ENTRY SIGN: COLUMN SECTION



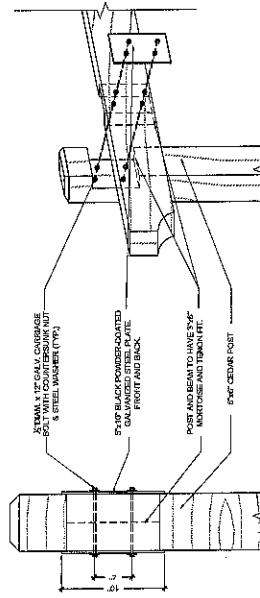
BEAM TO COLUMN CONNECTION



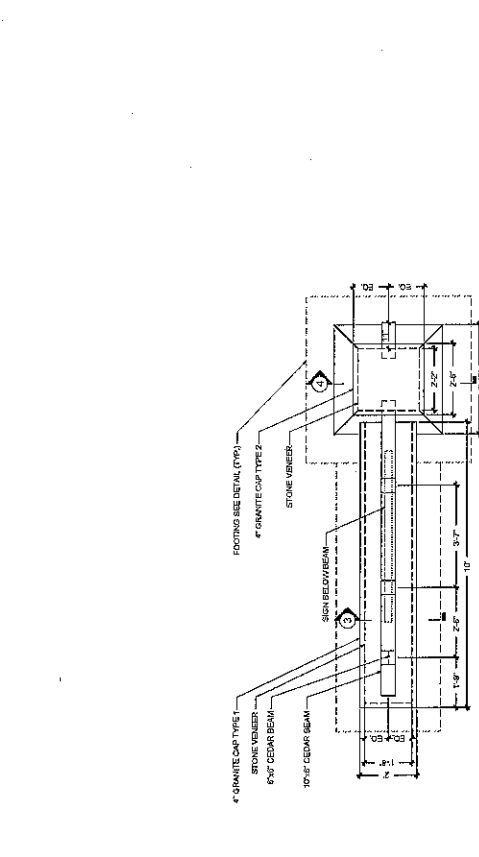
MAIN ENTRY SIGN: SECTION



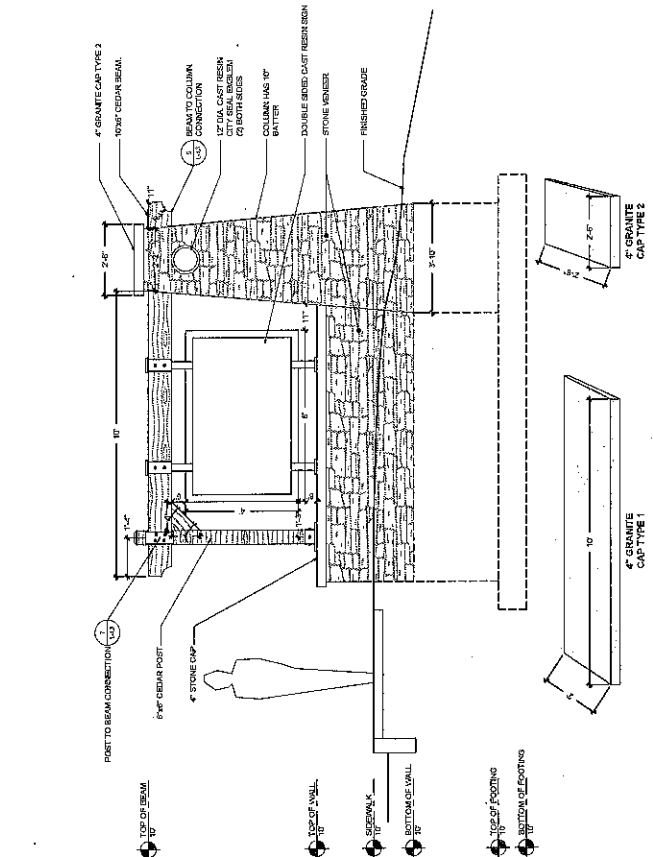
PLAYGROUND ENTRY SIGN
Visit us at www.playgroundsign.com Today!



7 POST TO BEAM CONNECTION



1 MAIN ENTRY SIGN: PLAN VIEW



MAIN ENTRY SIGN: ELEVATION

ATTACHMENT A
FORM OF GENERAL BID

Proposal of: _____ (hereinafter called "Bidder")

To the City of Woonsocket Finance Department (hereinafter called the Owner).

The undersigned Bidder, in compliance with our invitation to bid for the construction of the "Removal & Rebuild/Relocate Oak Grove Signs & Structures Bid #6130, having examined the plans and specifications with related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all superintendence, labor, services, materials, equipment, plant, machinery, apparatus, appliances, tools, supplies, bailing, shoring, removal, and all other things necessary to construct the project in accordance with the bid documents within the time frame and at the prices stated below. These prices are to cover all expenses incurred in performing the work required as part of this bid.

The Bidder hereby agrees to commence work under on or before a date to be fixed in the written "Notice to Proceed" given by the Owner to the Bidder and to fully complete the project within _____ consecutive days of the start date fixed in the "Notice to Proceed. The Bidder further agrees to pay as liquidated damages the sum of \$1,500 for each consecutive calendar day thereafter during which the work has not been fully completed.

Bidder acknowledges receipt of addenda numbered (if applicable): _____

The Bidder agrees to perform the work in the proposed number of consecutive days to complete the project as described in the bid specifications and shown on the plans for the following lump sum or unit prices:

- 1) Number of consecutive days Bidder will need to complete the project once the written Notice to Proceed has been provided:

_____ #Consecutive days to complete the project.

- 2) The total cost for all the items contained herein is:

\$ _____

Stated in words:

PROPOSAL SUBMITTED BY:

Company Name: _____

Address: _____

Representative: _____ Phone: _____

Signature: _____ 24 hr. Phone: _____

Email address: _____ Fax No: _____