

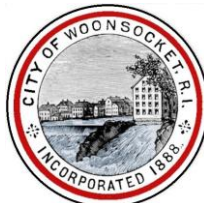
CODE OF ETHICS

The Purchasing Department is expected to uphold the highest professional and ethical standards in conducting the City's business. To achieve those high standards, the Purchasing Department supports and abides by the following ethical principles:

1.	To regard public service as a sacred trust.
2.	To take ownership and being responsible to stakeholders for our actions, essential to preserve the public trust and protect the public interest.
3.	Acting and conducting business with honesty and integrity.
4.	To guard against favoritism, improvidence, extravagance, fraud, and corruption.
5.	To refuse to accept any form of bribery and prevent any appearance of so doing.
6.	To ensure that contracts are awarded timely to the most responsible and responsive vendor that's in the public's best interest.
7.	Not only to avoid any impropriety, but to avoid even the appearance of an impropriety.
8.	Provide unbiased decision-making and action essential to ensure fairness for the public good.
9.	To the fullest extent of the purchasing power, foster effective competition from all segments of the vendor community, including small businesses, minority and women-owned and operated enterprises.
10.	To ensure appropriate public access to information by staying true to the principle of open and honest communication in every situation.
11.	Easily accessible and understandable policies and processes through transparency essential to demonstrate responsible use of public funds.
12.	To honor our obligations and require that obligations to the public be honored.
13.	To be receptive to counsel from our colleagues, and to cooperate with them to promote a spirit of teamwork and unity.
14.	To conduct ourselves with fairness and dignity, and to demand honesty and truth in the purchasing process.
15.	To strive for greater knowledge of purchasing methods and of the materials and services we purchase.

WE SUBSCRIBE TO THESE STANDARDS

Purchasing Department



City of Woonsocket