



CITY OF WOONSOCKET, RHODE ISLAND

INVITATION TO BID FOR:

"Leasing Two (2) 2022 Harley Davidson Electra Glide

Police Motorcycles"- BID # 6047 for the

Woonsocket Police Department

Specifications are available at the Finance Department, Office of Purchasing, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island 02895.

Sealed bids will be received by the City of Woonsocket in the Finance Department, Office of Purchasing, 169 Main Street, Woonsocket, Rhode Island until, **2:00pm, Tuesday, November 23, 2021**, and then publicly opened and read aloud by the Finance Director in the Office of Purchasing, City Hall, 169 Main Street, Woonsocket, Rhode Island at 2:00pm, 2nd floor conference room.

EACH BID SHOULD BE CLEARLY MARKED ON THE OUTSIDE OF THE ENVELOPE "POLICE MOTORCYCLES" Bids must be submitted in duplicate form.

Individuals requesting interpreter services for the hearing impaired should call the Finance Director at 401-762-6400 seventy-two (72) hours in advance of the bid opening.

Any questions, please contact Lt. Thomas Calouro at (401) 767-8861

The City of Woonsocket reserves the right to reject any and all responses, or parts thereof, to waive any irregularity in the responses received and to accept the responses or parts thereof deemed to be most favorable to THE BEST INTEREST OF THE CITY.

Published: November 10, 2021

Christine Chamberland
Finance Director

INFORMATION TO BIDDERS

CITY OF WOONSOCKET

FINANCE DEPARTMENT

(401) 767-9269

1. **RECEIPT AND OPENING OF PROPOSALS:**

Sealed bids/proposals will be accepted and time stamped upon receipt in the Finance Department, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island, 02895; until the time, indicated on the attached Advertisement for Bids, for the commodities, equipment or services listed in the specifications. Bid/Proposals will be publicly read at the time specified in the advertisement.

2. **FORM OF BID:**

Proposals shall be submitted in duplicate. Supplemental information, drawings, warranties, literature and material to be provided with the bid shall be on the bidder's own form.

Where a specified brand or model number is asked for, it is to be viewed as a benchmark or standard, a substitute may be deemed equivalent at the discretion of the Finance Director.

The City of Woonsocket reserves the right to award a contract by item or in total.

3. **SUBMISSION OF BIDS:**

Envelopes containing bids must be sealed and addressed to the below address and must be marked with the name and address of the bidder with the name of the bid in the lower left hand corner.

City of Woonsocket
Finance Department
Office of Purchasing
169 Main Street
PO Box B
Woonsocket, RI 02895

- **If you are submitting a bid using a carrier such as FED EX, UPS, etc., the name of the bid and bid# must be marked on the outside envelope or label.**

- The Finance Director will decide when the specified time has arrived to open bids and no bid thereafter will be considered.
- Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, faxed bids, amendments or withdrawals will not be accepted.
- Unless otherwise specified, no bid may be withdrawn for a period of sixty (60) days from the time of bid opening.
- Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.
- Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.
- Any deviation from the Specifications MUST BE NOTED IN WRITING AND ATTACHED AS PART OF THE BID PROPOSAL. The bidder shall indicate how the bid will deviate from Specifications.

4. **RHODE ISLAND SALES TAX:**

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph 1, as amended.

5. **FEDERAL EXCISE TAXES:**

The City is exempt from the payment of any excise tax or federal transportation taxes. The price bid must be exclusive of taxes and will be so constructed.

6. **QUALIFICATION OF BIDDERS:**

The City may make such investigations, as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish the City with all such information and data for the purpose as may be requested.

7. **ADDENDA AND INTERPRETATIONS:**

No interpretation on the meaning of the Plans, Specifications or other Contract Document will be made to any bidder orally. Every request for such interpretations should be in writing, addressed to the Finance Director, P.O. Box B, Woonsocket, Rhode Island 02895, and to be

given consideration must be received at least seven (7) days prior to the date fixed for the opening of the bids. Fax transmissions will be accepted with written follow-up by bidder. You may also email questions to: jdesrochers@woonsocketri.org

Any and all interpretations and supplemental instructions which if issued, will be mailed by regular mail to all perspective bidders (at the respective address furnished by the bidder for such purpose), not later than 48 hours prior to the date fixed for the opening of the bids (unless such addenda postpones the opening of bids). Failure of bidder to receive any such addendum or interpretations shall not relieve any bidder from obligation under his bid as submitted. All addenda so issued shall become part of the Contract Document.

8. DELIVERY:

All Purchases related to this bid are to be delivered FOB various locations within the City of Woonsocket, delivery to be supplied with the Purchase Order. No extra charges for delivery, handling or other services will be honored. Only inside delivery and set-up, where required, will be accepted. TAILGATE DELIVERIES WILL BE REFUSED. The vendor must notify the City of Woonsocket 24 hours prior to delivery. All claims for damage in transit shall be the responsibility of the successful bidder. The City will not make payment on damaged goods, they must be replaced or adjustments made at the option of the City. The City of Woonsocket is only represented by the Finance Director in these matters and said director shall be the only entity to negotiate any settlements. Deliveries must be made during normal working hours.

9. Bid price is to include the cost of uncrating and setting in place where noted.
10. Bid price is to include installation where noted.
11. Bidder must comply with all State Labor Laws for Public Works projects.
12. The successful bidder must have all current taxes paid which are owed to the City of Woonsocket.

**SPECIFICATIONS FOR LEASING TWO (2) HARLEY DAVIDSON ELECTRA GLIDE
POLICE MOTORCYCLES FOR THREE (3) YEARS:**

The City of Woonsocket Police Department is accepting competitive bids for a three (3) year lease of two (2) **2022** Harley Davison Electra Glide Police Motorcycles, or equivalent.

The successful bidder will be responsible for all routine maintenance, which will be done on site.

Non routine maintenance shall be completed by the successful bidder on their site, if necessary, but the transportation of the motorcycles(s) shall be the responsibility of the vendor.

The cost shall include the siren, amplifier, emergency lighting and any labor costs associated with swapping out existing equipment.

- Unlimited mileage with a buy-out option at the end of the third year.
- Annual lease payment amount. The first payment due upon delivery and acceptance by the City
- Interest rate used for the lease (APR)

Delivery of motorcycles shall be within 60 days of award.

Woonsocket Police will provide proof of insurance to successful bidder.

Bids must be received by Tuesday, November 23, 2021. The department must take delivery no later than 60 calendar days after awarding of the bid. Product must be shipped in one complete shipment to the following address:

**Woonsocket Police Department
242 Clinton Street
Woonsocket, RI 02895**

**Any questions, please call Lt. Thomas Calouro at the Woonsocket Police Department at (401)
767-8861**

CITY OF WOONSOCKET
P. O. Box B, WOONSOCKET, R.I. 02895
FINANCE DEPARTMENT
401-767-9269

BID PROPOSAL FORM

TOTAL COST PER SPECIFICATIONS FOR:
(2) 2021 Harley Davison Electra Glide Police Motorcycles: \$ _____

PROPOSAL SUBMITTED BY:

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE: _____ ZIP _____

BY: (PERSON) _____

SIGNATURE: _____

TELEPHONE NO. (_____) _____

FAX NO. (_____) _____

EMAIL ADDRESS: _____