



**CITY OF WOONSOCKET, RI
INVITATION TO BID**

BID #6098

“Purchase and Installation of Replacement Flooring at Police Department”

Specifications are available at the Finance Department, **Office of Purchasing**, City of Woonsocket, 169 Main Street, Woonsocket, Rhode Island 02895 between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday, and on the City’s website, www.woonsocketri.org, under the “Bids/RFP’s” tab positioned on the main page.

Sealed bids will be received by the City of Woonsocket in the Finance Department, Office of Purchasing, City Hall, 169 Main Street, Woonsocket, Rhode Island until **2:00 P.M. (Eastern Time) on Thursday, October 20, 2022.**

ALL BIDS MUST BE SUBMITTED WITH AN ORIGINAL AND TWO COPIES IN A SEALED ENVELOPE PLAINLY MARKED ON ITS EXTERIOR WITH: **“Bid #6098 “PURCHASE AND INSTALLATION OF Replacement Flooring at Police Department”**

Please email your questions **no later than Wednesday, October 12, 2022 @ 12 Noon** (Eastern Time) to Purchasing Clerk Kerri Topalian, ktopalian@woonsocketri.org. All submitted questions / answers will be posted on the City’s website as an Addendum to this solicitation.

This contract is intended to procure the services of a qualified professional to replace the flooring in the police department communications center, approximately 350 SF, at 242 Clinton St., Woonsocket, RI 02895. Bid proposals shall include all labor costs using prevailing wages, material costs, and debris removal and disposal costs. In accordance with RI General Law 37-13-7 contracts in excess of \$1,000 shall require compensation based on prevailing wages for construction, alteration and/or repair. Painting or decorating.

A certified check or bid bond in the amount of 5% of the bid price must accompany each proposal. The certified checks or bonds will be returned to all but the successful bidder upon execution of the contract. The bidder's check/bond will be returned when the terms of the conditions of the bid are met to the satisfaction of the City of Woonsocket.

In accordance with Rhode Island General Law 44-1-6, nonresident contractors are subject to a 3 % withholding of the contract price to secure payment of any sales tax, use tax, and/or income tax withheld that may be due the State of Rhode Island. WBE, MBE and Section 3 contractors are encouraged to bid. **The Bid Package and Specifications will be available on the City’s website.**

The Finance Department, through its Director, reserves the right to accept or reject any or all bids or proposals; to waive any technicality to any bid or part thereof submitted; to accept any bid or option or comparison thereof; to contract in part or in whole; and to accept the bid deemed to be in the best interest of the City of Woonsocket. No bidder may withdraw its bid within sixty (60) days after the actual time and date of the bid opening thereof.


Christine Chamberland, Finance Director

POSTED: September 29, 2022

Project Funding from the American Rescue Plan Act

Federal ARPA Funding Guidelines

The source of funds for this project may come from the City of Woonsocket's award of federal Coronavirus State and Local Recovery Funds (CSLRF) as part of the American Rescue plan Act of 2021 (ARPA). As a condition of receiving these CSLRF funds the City has the responsibility to ensure that CSLRF funds are used for eligible purposes under ARPA and that all vendors comply with applicable federal, state, and local law. Projects must be completed in a technically sound manner meeting design and construction methods and employing materials that are approved, codified, recognized, under standard or acceptable levels of practice, or otherwise determined to be generally acceptable by the design and construction industry. Additionally, all federal, state and local environmental and permitting laws and regulations must be complied with.

The City's procurement and administrative policy surrounding ARPA funds is intended to be consistent with those for federal awards found in 2 CFR 200 and other federal statutes, regulations, and executive orders. The Treasury has encouraged recipients of ARPA funds to prioritize procurement decisions to employers who can demonstrate that their workforce meets high safety and training standards, that hire local workers and/or workers from historically underserved communities and who directly employ their workforce or have high labor standards for contractors and subcontractors. Treasury also encourages recipients to prioritize employers, contractors, and subcontractors without recent violations in federal and state local labor and employment laws. It is the proposing vendors responsibility to read the entire bid proposal and comply with all the requirements specified herein.

Scope of Work / Technical Specifications

The scope of the work is detailed here:

1. Removal and disposal of existing carpeting in the WPD Communications Center
2. Level and prepare subfloor for rubber tile installation
3. Supply and install 24" x 24" Johnsonite Hammered Rubber Tiles in strict accordance with the manufacturer's specifications. **Tile Color Preference is Dark Gray**

The Woonsocket Police Department (WPD) Communications Center is a unique area that will require special considerations with this project, including working during lower call volume periods, such as early mornings, and weekends. Although that is the desired work schedule option, the City will entertain other work schedule options. Bidders should provide their work schedule availability in their bid offer to the City.

It is highly recommended that interested parties attend a worksite inspection before submitting an offer.

Non-Mandatory On-Site Inspection PRIOR to Bid Submission:

Date & Time: Tuesday, October 11, 2022 @ 10:00 a.m. (Eastern).

Location: Police Department, 242 Clinton Street, Woonsocket, RI

Insurance & Permits

Item	Minimum Limits
Workers' Compensation and Employer's Liability	Statutory workers' compensation coverage required by law in the State of Rhode Island. Employers Liability Limits: \$100,000 Each Accident \$500,000 Disease-Policy Limit \$100,000 Disease-Each Employee

Certificate (s) of Insurance are required of the selected bid firm prior to the start of project work. Certificates are required to be submitted to the city Finance Director, or her designee.

The Bid Proposal (page 4) requires respondents to list the price in numbers AND in Words. Should there be a variation in the \$ amount, or the \$ amount is unreadable, the written word amount takes precedence.

Bidders should include their proposed work schedule, especially if they are unable to comply with the WPD desired schedule of early mornings, and weekends.

BID PROPOSAL

This contract is to replace the flooring in the Woonsocket Police Department Communications Center, approximately 350 SF, at 242 Clinton St., Woonsocket, RI 02895. Bid proposals shall include all labor costs using prevailing wages, material costs, and debris removal and disposal costs.

The undersigned bidder declares that this proposal is made without connection with any other person(s) making proposals for the same work and is in all respects fair and without collusion or fraud; and that, except in the normal discharge of his or her official duties, no person acting for or employed by the City of Woonsocket is directly or indirectly interested therein, or in the work to which it related or in any portion of the profits thereof and that the Specifications and Contract Agreement have been carefully examined.

The City shall award this contract to the lowest responsive and responsible bidder. Payment will be made to the selected service provider when the work is completed and approved.

TOTAL COST \$ _____

Total Cost in Words:

PROPOSAL SUBMITTED BY:	
COMPANY NAME	
STREET & NUMBER	
CITY & STATE	
MAILING ADDRESS (If different from above)	
CITY & STATE	
BY (PERSON)	
SIGNATURE	
TELEPHONE	FAX

EMAIL ADDRESS: _____