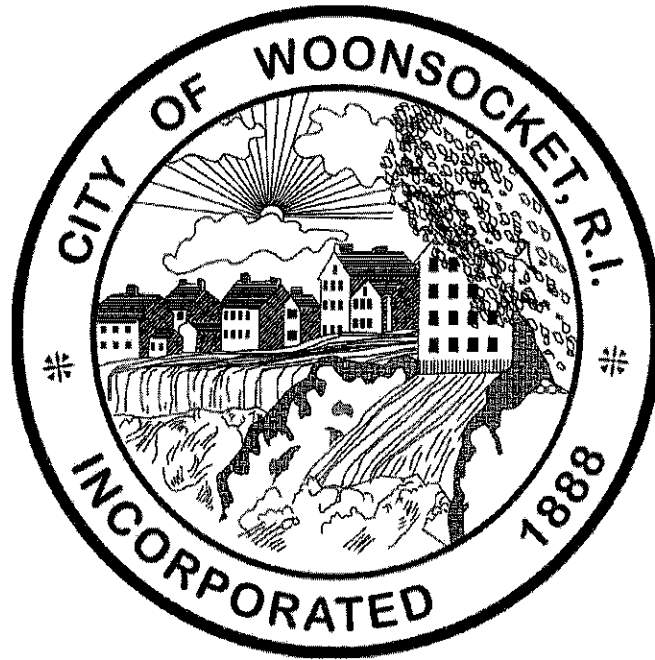


**CITY OF WOONSOCKET
RHODE ISLAND**



BID DOCUMENTS

For

SUPPLY AND INSTALL EQUIPMENT FOR THE WOONSOCKET SKATEBOARD PARK

BID No. 6090

July 15, 2022

**INVITATION TO BID
CITY OF WOONSOCKET
FINANCE DEPARTMENT**

Sealed bids/proposals will be accepted in enclosed envelopes endorsed "Bid No, 6090, **"EQUIPMENT FOR THE WOONSOCKET SKATEBOARD PARK"** and addressed to the Purchasing/Personnel Division, City Hall, 169 Main Street, Woonsocket, RI 02895, and will be received until 2:00 p.m. EASTERN on Friday, August 5, 2022 at which time all bids will be publicly opened and read aloud.

Please be advised that this solicitation is a re-bid of Bid # 6087, which did not generate any bid responses.

This contract is intended to provide for the supply and installation of one (1) new six-foot (6') quarter pipe ramp, one (1) low-profile pyramid ramp with a flat top, and three (3) made for skatepark picnic tables for the Woonsocket skateboard park located at the Woonsocket Middle School, 60 Florence Drive in the City of Woonsocket, Rhode Island.

The Finance Department, through its director, reserves the right to accept or reject any or all bids or proposals; to waive any technicality to any bid or part thereof submitted; to accept any bid or option or comparison thereof; to contract in part or in whole; and to accept the bid deemed to be in the best interest of the City of Woonsocket.

No bidder may withdraw its bid within sixty (60) days after the actual time and date of the bid opening thereof.

Questions should be submitted via email to Kerri Topalian, Purchasing Clerk at ktopalian@woonsocketri.org no later than 12 Noon EASTERN on Monday, July 25, 2022.

By: 
Christine Chamberland, Finance Director

POSTED: Friday, July 15, 2022

INFORMATION TO BIDDERS
CITY OF WOONSOCKET
FINANCE DEPARTMENT

1. RECEIPT AND OPENING OF PROPOSALS

Sealed bids/proposals will be accepted, and time stamped upon receipt in the Purchasing/Personnel Department, City of Woonsocket, 169 Main Street, 1st Floor, Woonsocket, Rhode Island 02895, until the time indicated on the attached Advertisement for Bids, for the commodities, equipment or services listed in the specifications. Bids/Proposals will be publicly read at the time specified in the advertisement.

2. FORM OF BID

Proposals shall be submitted in duplicate. Supplemental information, drawings, warranties, literature, and material to be provided with the bid shall be on the bidder's own form.

3. SUBMISSION OF BIDS

Envelopes containing bids must be sealed and addressed to the Finance Department, Office of Purchasing, City of Woonsocket, P.O. Box B, Woonsocket, Rhode Island 02895, and must be marked with the name and address of the bidder in the lower left-hand corner.

Alternate address to P.O. Box for express mail providers or in-person delivery is City of Woonsocket, City Hall, Purchasing/Personnel Department, 169 Main Street, 1st Floor, Woonsocket, RI 02895. Attn: Kerri, Purchasing Clerk.

The Finance Director will decide when the specified time has arrived to open bids and no bid thereafter will be considered.

Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, faxed bids, amendments, or withdrawals will not be accepted.

Unless otherwise specified, no bid may be withdrawn for a period of sixty (60) days from the time of bid opening.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.

Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.

Any deviation from the Specifications **MUST BE NOTED IN WRITING AND ATTACHED AS PART OF THE BID PROPOSAL.** The bidder shall indicate how the bid will deviate from Specifications.

4. RHODE ISLAND SALES TAX

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph 1, as amended.

5. FEDERAL EXCISE TAXES

The City is exempt from the payment of any excise tax or federal transportation taxes. The price of the bid must be exclusive of taxes and will be so constructed.

6. QUALIFICATION OF BIDDERS

The City shall make such investigations, as it deems necessary, to determine the ability of the bidder to perform the work. The bidder shall furnish the City with all such information and data for the purpose as may be requested. Insurance certificates listing other subcontracting or related firms other than the actual bidder are not acceptable. At the time the bid is submitted to the City all bidders must provide insurance certificates listing the actual bidder as the insured party. The City of Woonsocket must be listed as an additionally insured party and as a certificate holder. The minimum amounts of insurance coverage must be listed as \$2,000,000.00 for general liability and \$1,000,000.00 for automobile liability. Workers compensation insurance must be provided per RI general law (see Table A).

7. ADDENDA AND INTERPRETATIONS

No interpretation on the meaning of the Plans, Specifications or other Contract Document will be made to any bidder orally. Every request for such interpretations should be in writing, addressed to the Finance Director, P.O. Box B, Woonsocket, Rhode Island 02895, and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of the bids. Fax transmissions will be accepted with written follow up by bidder.

Any and all interpretations and supplemental instructions, which if issued, will be emailed to all prospective bidders (at the respective email address furnished by the bidder for such purpose), not later than 48 hours prior to the date fixed for the opening of bids (unless such addenda postpones the opening of bids). Failure of a bidder to receive any such addendum or interpretations shall not relieve any bidder from obligation under his bid submitted. All addenda so issued shall become part of the Contract Document.

8. DELIVERY

All purchases related to this bid are to be delivered FOB to the Woonsocket skateboard park at 60 Florence Drive in the City of Woonsocket, RI, delivery to be supplied with the Purchase Order. No extra charges for delivery, handling or other services will be honored. Only inside delivery and set-up, where required, will be accepted. TAILGATE DELIVERIES WILL BE REFUSED. The vendor must notify the City of Woonsocket 24 hours prior to delivery. All claims for damage in transit shall be the responsibility of the successful bidder. The City will not make payment on damaged goods, they must be replaced or adjustments made at the option of the City. The City of Woonsocket is only represented by the Finance Director in these matters and said director shall be the only entity to negotiate any settlements. Deliveries must be made during normal working hours.

9. Bid price is to include the cost of uncrating and setting in place where noted.
10. Bid price is to include installation where noted.
11. Bidder must comply with all State Labor Laws for Public Works projects.
12. The successful bidder must have all current taxes paid which are owed to the City of Woonsocket.
13. In accordance with Rhode Island General Law 37-13-7, contracts in *excess of \$1,000.00* shall require compensation based on *prevailing wages* for construction, alteration and/or repair, painting and decorating. The rates are available from the Rhode Island Department of Labor at (401) 457-1800.
14. In accordance with Rhode Island General Law 37-13-14, bidders for public works/building contracts in *excess of \$5,000.00 shall furnish a performance bond, upon conditional award of the contract*, at 100% of the contract price, conditioned upon faithful performance of the contract. A Labor and Materials Bond, at full contract value, is required upon conditional award of the contract.

**EQUIPMENT FOR THE WOONSOCKET SKATEBOARD PARK
AT THE WOONSOCKET MIDDLE SCHOOLS**

PART 1 - GENERAL

1.01 DESCRIPTION OF WORK

- A. Provide all materials, equipment, and labor necessary to complete the work as specified herein.
- B. The principle work of this section includes, but may not be limited to the following:
 - 1. Supply and installation of one (1) new six-foot (6') quarter pipe ramp.
 - 2. Supply and installation of one (1) low-profile pyramid ramp with a flat top.
 - 3. Supply and installation of three (3) made for skatepark picnic tables.

1.04 LOCATION OF UNDERGROUND STRUCTURE:

Where existing sewers, water pipes, storm drainage, gas mains, electric mains and other conduits meet within the streets the contractor must obtain a 'Dig Safe' number from Dig Safe System, Inc. at 1-888-344-7233. The locations of these structures are intended to be approximate only. The City will not be responsible for any omission, nor for any errors in locations due to incomplete or faulty records.

1.05 SUB-CONTRACTORS:

No portion of the work shall be sub-let to any sub-contractor without first giving the Finance Department due notice in writing of such intention. No sub-contractor shall be employed who is unsatisfactory to the City.

1.06 SAFETY:

All Federal, State and Local safety regulations shall be followed.

The contractor shall assume responsibility for risks and casualties of every description, for loss or injury to persons and property arising out of the nature of the work, from the action of the elements or from any unforeseen or unusual difficulty.

1.07 WORK AREA TO BE LEFT CLEAN:

Before the work will be considered as having been complete, the sewers, surface water drains, streets, roads, sidewalks, buildings, and all place affected by the work, are to be thoroughly cleared and left clean, free and in good order and fit for travel and other proper use.

1.08 WARRANTY:

The contractor or his sureties will be held liable for keeping in perfect repair, adjustment and good order, the whole of the work to be constructed under this contract, and for all breakage or other

damage that may occur by reason of the construction of the work for one (1) year after the date of final payment.

Should it be necessary to repair or replace any materials or equipment before formal acceptance for any reason, the City will not accept any charges from the bidder deemed part of the original scope of work.

1.09 INSURANCE REQUIREMENTS:

The successful bidder shall furnish to the City, prior to issuance of the contract certificates of minimum insurance as listed below. These certificates shall contain a provision that the insurance company will notify the certificate holder, by registered mail, at least 15 days in advance of any cancellation or material change.

Workman's Compensation	Statutory	
Employers Liability	\$ 100,000	Each Accident
Automobile Liability	\$1,000,000	Combined Single Limit
Commercial General Liability	\$2,000,000	General Aggregate
	\$2,000,000	Products & Completed Operations Aggregate
	\$1,000,000	Personal & Advertising Injury
	\$1,000,000	Each Occurrence
	\$ 100,000	Fire Damage (Any one fire)
	\$ 5,000	Medical Expenses (Any one person)

1.10 LICENSE/CERTIFICATE/PERMIT REQUIREMENTS:

- Contractor shall provide a 'Competent Person', as defined by the US Department of Labor Occupational Safety & Health Administration (OSHA), for the location of the proposed work. The contractor shall employ only competent and efficient laborers, operators and tradesmen for every kind of work, and whenever, in the opinion of the City Engineer, any person is unfit to perform their task, or does their work contrary to directions, or conducts themselves improperly, the contractor must discharge that person immediately and not employ that person again on the work.

-All equipment operators and workers performing work at the proposed location shall hold, in good standing, the appropriate State of Rhode Island licenses for their responsibilities.

-OSHA certified ten (10) hour construction safety program is required for all on-site employees.

-Contractor shall make application for a permit in the Building Department for the work to be performed, if necessary.

PART 2 - PRODUCTS

2.01 SIX-FOOT (6') QUARTER PIPE RAMP:

- A. Ramp to be six feet (6') long, minimum.
- B. Ramp to be constructed of pressure treated lumber, galvanized steel, aluminum, or another pre-approved material.

- C. Bidder shall submit proposed design and construction specifications at the time of bid.

2.02 LOW-PROFILE PYRAMID RAMP WITH A FLAT TOP

- A. Ramp to be ten inches (10”) in height, minimum.
- B. Ramp to be constructed of pressure treated lumber, galvanized steel, aluminum, or another pre-approved material.
- C. Bidder shall submit proposed design and construction specifications at the time of bid.

2.03 MADE FOR SKATEPARK PICNIC TABLES

- A. Tables shall be adequate to sit four (4) persons, minimum.
- B. Tables to be constructed of pressure treated lumber, galvanized steel, aluminum, or another pre-approved material.
- C. Bidder shall submit proposed design and construction specifications at the time of bid.

PART 3 - METHOD OF PAYMENT:

Payment shall be made within 60 working days after receipt of an invoice. No payment shall be made for items not ordered or for cancelled items, or for necessary incidental items considered by the City of Woonsocket to be included in the unit price bid.

**CITY OF WOONSOCKET
DEPARTMENT OF FINANCE**

BID PROPOSAL

**EQUIPMENT FOR THE WOONSOCKET SKATEBOARD PARK
AT THE WOONSOCKET MIDDLE SCHOOLS**

The undersigned bidder proposes to furnish all labor, equipment and related incidentals, other related work and overhead items for the EQUIPMENT FOR THE WOONSOCKET SKATEBOARD PARK AT THE WOONSOCKET MIDDLE SCHOOLS" for the City of Woonsocket, Rhode Island, all in strict accordance with the specifications for the unit prices set forth in the Bid Proposal.

ITEM

- 1) Supply and installation of one (1) new six-foot (6') quarter pipe ramp

\$ _____ each

\$ _____ Total

- 2) Supply and installation of one (1) low-profile pyramid ramp with a flat top

\$ _____ each

\$ _____ Total

- 3) Supply and installation of three (3) made for skatepark picnic tables

\$ _____ each

\$ _____ Total

Total for all items (to be used for bid comparison only): \$ _____ Total

COMPANY NAME:

STREET ADDRESS:

CITY & STATE:

BY (person):

SIGNATURE:

TELEPHONE:

EMAIL ADDRESS: _____